



2023-2024 Parent Association Volunteer Opportunities

PA Executive Board

President, OPEN

Vice President, OPEN

Lindsey Harris, Lower School Chair

Summer Ahmad, Middle School Chair

Kristen Schierding, US Chair

Tamra Soper, Secretary and Treasurer

Natalie Thomas, PA Liaison

Expected time commitment required for the listed activities:



EVENT: Event volunteer opportunities have an occasional time commitment ranging from one day to a few hours a month leading up to the event.



OCCASIONAL: Working volunteer opportunities that occur occasionally or biannually throughout the year.



WORKING: Working volunteer opportunities that occur bimonthly or weekly throughout the year.

Family Picnic Friday September 22, 2023

This event is a wonderful evening of eating and having fun for the entire CIS community. The picnic involves multiple volunteer opportunities including: advance planning, volunteer coordination, side dish coordination, set-up, food delivery, signing in families, serving food, and cleanup. There are multiple volunteer opportunities for this committee with various time commitments.

CHAIR: Bridget Gruender

Co-CHAIR: Krizzia Chisholm

Spaghetti Supper & Gala November 16, 2023 & February, 9 2024

This volunteer group helps plan, organize, fundraise and set up our annual Spaghetti Supper & Gala. The Spaghetti Supper is CIS's annual family friendly fundraiser and one

of our most anticipated events of the year! This event includes a delicious spaghetti dinner, games, silent and live auction items, exciting raffle opportunities and more.

The Gala is our annual black-tie fundraiser that invites all members of the Columbia community to join us in raising money for CIS! For more information about Spaghetti Supper and Gala Chair opportunities please reach out to Natalie Thomas!

Chair: Natalie Thomas

Co-Chairs: Keri Slate & TBD

Grandparents & Special Friends Day



April 19, 2024

Those of you who volunteer on this committee will coordinate with the LS Director to create a beautiful afternoon of memories for our lower school students. Volunteers for this committee will greet and direct guests, as well as assist with lunch.

CHAIR: Cindy Hemme

Teacher Staff Appreciation Week



April 22-28, 2024

Teacher Staff Appreciation Week (TSAW) is the time of year when CIS showers our teachers and staff with special treats and gratitude. Gifts include fruit baskets, take home dinners, or thank you notes. The entire parent community will be asked to provide food. Volunteers for this committee are specifically needed to assist with the planning and assembling of gifts throughout the week.

CHAIR: Krizzia Chisholm

House Day Ice Cream Social



May 22, 2024

Following House Day and early dismissal on the last day of school, the Parent Association provides CIS students and families with an Ice Cream social. This is a fun way to wrap up the school year. Parents serve ice cream while the students visit and have their yearbooks signed. Families are asked to contribute an item according to their student's grade level. Committee volunteers are needed to assist with set-up, serving, and cleanup.

CHAIRS: Keira Hamann

Book Fair



October 10-12, 2023 & March 5-7, 2024

Twice a year, CIS hosts the Scholastic Book Fair. This is an extremely important fundraiser for the school and provides significant resources for the Media Center/Library. Volunteers are needed to assist with the set-up of the displays, to staff the sale, and to take down displays for both the October and March events.

CHAIRS: OPEN

Parent Teacher Conference Day Lunches



October 13, 2023 & March 8, 2024

In October and March, on parent teacher conference days, volunteers serve the teachers and staff a delicious lunch. The entire parent community will be asked to

provide food. The luncheon committee will specifically work to decorate, set-up, serve, and cleanup for both events.

CHAIR: Abigail Arauz and Summer Ahmad

Community Fundraising



The Community Fundraising Committee arranges and promotes community fundraising events as well as corporate rewards programs that benefit the Parent Association.

These events include: Shakespeare's nights, used uniform sales, Box Top for Education, and Amazon Smile. The Parent Association is self-funded, so income-generating opportunities are very important. Most of this committee work can be done outside of regular school hours.

CHAIR: Jennifer Orford

Classroom Parent Representatives



Two volunteers are needed from each grade level to solicit and manage parent volunteers for in-classroom activities, as well as facilitate communication between parents and teachers for these activities. Activities include classroom parties, Spaghetti Supper auction baskets, and teacher holiday or end of the year gifts. In the middle and upper school, classroom parent representatives are known as Pride Parents. Pride parents help with a variety of activities in addition to those already listed, such as organizing snacks for trips and finals, or organizing social and spirit events. Classroom parent representatives are selected in May prior to the beginning of the following school year.

Coordinators: PA President and President Elect

Volunteers needed 2023-2024

Lower School Lunch



Volunteers are needed to assist JK and K students during lunchtime (10:50 a.m. to 12:00 pm). This committee requires a large number of volunteers so that two parents are available every day of the week to help our younger students cut their food, use the salad bar, and to wipe down tables and chairs after lunch. This is a fun way to spend time with your child and get to know their classmates.

CHAIR: Lori Miller

Media Center/Library



Volunteers provide support in the media center/library with various administrative tasks.

CHAIR: Mallory Leiker

Spirit Store



The Spirit Store is where all official CIS logo items are for sale. Volunteers are needed three days a week to staff the store after school (3:15 p.m. to 3:45 p.m.) and keep it clean and organized.

CHAIR: Danielle Geurts

Please reach out to Natalie Thomas thomasn@cislions.org if you have questions or would like further information. [Click here to sign up](#) to volunteer.